

MEMORANDUM

TO: Members, LLCC Board of Trustees
FROM: Charlotte J. Warren
President
SUBJECT: Position Vacancies and Hires
DATE: May 22, 2024

POSITION VACANCIES

Classified

Nursing Skills Lab Professional (FT)
Recruitment Specialist (FT)
Student Success Coach I (FT)

Administrator

Director, Accessibility Services
Director, Athletics
Program Director, Medical Laboratory Technician

NEW HIRES

Kaja Carter	Enrollment Services Representative
Rachael Jones	Program Assistant, Community
Anna King	Enrollment Services Representative
Bobbi Lettimore	Administrative Assistant to the D
Derek Wheeler	Police Officer
Stephanie Wilson	Webstore Technician

RETIREMENTS

Brendan Lee	Community Service Officer
Brenda Loschen	Administrative Assistant to the D

PROMOTIONS

Mike Dunlap	Financial Aid Advisor
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RESIGNATIONS

Karina Moore	Health Professions Recruiter
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INTERIM ASSIGNMENT

Shelly Smothers, Admissions Specialist, will be taking on admissions success coaching on an interim basis while the current success coach is on leave. This assignment will start approximately June 15, 2024 and the assignment comes with a 10% of base pay stipend.